



**PUGET SOUND  
Clean Air Agency**

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206-343-8800

[pscleanair.gov](http://pscleanair.gov)

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**NOTE: The public can join this meeting via Zoom  
at: [https://zoom.us/j/91399747034?pwd=UGFCOEIQ  
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**Meeting ID: 913 9974 7034**

**Passcode: 303446**

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**If you have trouble accessing this, please email  
Judith White-Crow at [JudithW@pscleanair.gov](mailto:JudithW@pscleanair.gov)**

The Agency will make reasonable accommodations for any person who needs assistance to participate in the Board of Directors' meeting, or to access our services. Our meeting facilities are ADA accessible (although this meeting will be online only). Sign language services, language translation and interpretation, and communications materials in alternative formats can be made available given sufficient notice by contacting Judith White-Crow at 206-689-4079, or you may reach her by dialing 800-552-3565, ext. 4079.

Thursday  
February 11, 2021  
9:30 a.m.

**BOARD STUDY SESSION AGENDA**

9:30-10:30    **I. Study Session**  
NOC Fee Increase Plan \*

**PHONE & E-MAIL ROSTER FOR  
REGULARLY ATTENDING BOARD MEMBERS  
& PUGET SOUND CLEAN AIR AGENCY MANAGEMENT**

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PUGET SOUND

Clean Air Agency

**DATE**                      **February 4, 2021**

**TO**                              **Board of Directors**  
**Puget Sound Clean Air Agency**

**SUBJECT**                    **NOC Fee Increase Plan**

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Honorable Members:

The Agency's compliance programs are supported by fees which are paid by businesses regulated by the Agency. The long-standing financial policy of the Board of Directors is that these fees support the costs of the compliance programs. The fees charged for this work are adopted through Agency regulations, and they are reviewed periodically as part of our budget development process.

At this time, the Agency is proposing changes to only Notice of Construction (NOC) fees, while leaving the other fee programs (Asbestos, Registration, and Air Operating Permits) unchanged. NOC fees are intended to cover the costs associated with the NOC program. An NOC Order of Approval is required when constructing a new source of air pollution or when modifying an existing source. Engineering Manager John Dawson provided a general background briefing on the NOC program at the January Board meeting.

The most recent adjustment to NOC fees was in 2012, nine years ago. However, it has become clear that an increase in NOC fees will be needed to better align with the costs associated with the program. Agency staff proposes increases of 5 to 10 per cent for most existing NOC fee categories, as well as the addition of new fee categories for the most labor-intensive NOC project types. These additional fee categories will cover projects for which the current fee structure does not adequately reflect the amount of effort involved from Agency staff.

At this special study session, Agency staff will provide an overview of the new proposed fee structure in Regulation I, Section 6.04. This will include a comparison with the current fee structure for various types of projects.

Agency staff plans to hold a fee workshop on February 17<sup>th</sup>, via Zoom, to share information on the proposed changes and allow businesses to ask questions about the fee proposal.

The proposal will be available for public comment from late February through late March. The public hearing on the proposed NOC fee changes will occur at the March 25, 2021, Board meeting, then Board action on the proposal will occur at the April 22, 2021, Board meeting. If approved by the Board, the proposed fee changes would be effective June 1, 2021.

I look forward to our discussion.

Respectfully submitted,



Craig T. Kenworthy  
Executive Director

jwc